

## Statement of Receipts and Payments

Project No.: \_\_\_\_\_

Project Title: \_\_\_\_\_

	Period under review from _____ to _____	Total period from project commencement to date i.e. from _____ to _____
	Amounts in national currency	Amounts in national currency
<b>Receipts</b>		
I.1 Balance (surplus or deficit) of last statement + / -		
I.2 MISEREOR disbursement(s)		
I.3 Third-party contribution(s)		
I.4 Local contribution(s)		
I.5 Interest earned		
<b>I. Total receipts</b>		

### Payments (itemised according to cost plan)

II.1		
II.2		
II.3		
II.4		
II.5		
II.6		
II.7		
II.8		
<b>II. Total payments</b>		
<b>III. Balance (I. - II.) + / -</b>		
<b>IV. Reconciliation of balances:</b> bank cash sundries (cheques not yet cashed, advance payments, loans etc.; if necessary, please explain)		

Please add your up-to-date annual narrative report or, as applicable, a brief overview of the activities implemented in the period under review (cf. Guidelines for Narrative and Financial Reporting).

To request release of a further instalment, please use the Request for Disbursement of Next Instalment form (not applicable if this is your final Statement of Receipts and Payments).